

Agenda

Plainville School Committee Meeting
Tuesday, December 19, 2017
5:30 PM
Wood School Learning Commons
72 Messenger Street, Plainville, MA

1. CALL TO ORDER
2. APPROVAL OF MINUTES
 - a. November 28, 2017, Regular Session Minutes (Vote Required)
3. SHOWCASE
4. COMMENTS BY CITIZENS AND FACULTY
5. COMMUNICATIONS AND AUDIENCES
6. COMMENDATIONS
7. ITEMS FROM SCHOOL COMMITTEE MEMBERS/COMMITTEE REPORTS
 - a. King Philip School Committee (Mrs. McEntee)
 - b. Negotiations Subcommittee (Mrs. Caprarella, Mrs. Clarke)
 - c. Budget Subcommittee (Mrs. McEntee, Mrs. Abrams)
 - d. Communications Subcommittee (Mrs. Abrams, Mr. Ikbal)
 - e. Town Building Committee (Mrs. Clarke)
 - f. Sick Leave Bank Committee (Mr. Ikbal)
 - g. Wellness Committee (Mr. Ikbal)
8. RESIGNATIONS, TRANSFERS, APPOINTMENTS AND LEAVES
 - a. Appointments
9. SUPERINTENDENT'S REPORT
10. OLD BUSINESS
 - a. Policies: (2nd Vote Required)
 - File GA/GCE/GCF, Recruitment, Screening and Selection of Staff
 - File GBA, Equal Opportunity Employment
 - File IHA, Basic Instructional Program
 - File ILA, Testing Programs
 - File JJ-R, Extra-Curricular Activities, Non-Disturbance Policy at School Functions
 - b. Discussion: Annual Report
 - c. MASC Annual 2017 Conference Highlights
11. NEW BUSINESS
 - a. Legislative Update
 - b. Any item(s) not anticipated at the time of posting

Over

12. INFORMATION

- a. Enrollment, December 1, 2017
- b. Attorney General's Office Judgment against Multi-State Billing Services
- c. Food Service Information through November 2017

13. EXECUTIVE SESSION

14. FUTURE AGENDA ITEMS

- a. Discussion: Digital Signage (January 9, 2018)
- b. Parent Survey: Home-School Communication (January 9, 2018)
- c. BoardDocs Training (January 23, 2018)
- d. Calendar Committee (TBD)
- e. What Districts Need To Do Re: ESSA (TBD)
- f. Procurement Card Update (TBD)

15. ADJOURNMENT

Mission Statement:

The mission of the Plainville Schools is to promote lifelong learning throughout the community and to prepare students to become responsible, contributing members of a changing society by providing a challenging, rigorous educational program.

PLAINVILLE SCHOOL COMMITTEE MEETING

Minutes of November 28, 2017

Regular Session

CALL TO ORDER

The meeting was called to order by Chairperson Amy Abrams at 6:02 p.m. in the Wood School Learning Commons. Also present were Linn Caprarella, Maggie Clarke, and Superintendent Raiche. Absent: Javed Ikbali and Charlene McEntee

Administrators Present: Kate Campbell, Principal, Anna Ware Jackson School
Caron Ketchum, School Business Administrator
Stephanie Whitaker, Technology Administrator

APPROVAL OF MINUTES

MOTION by Maggie Clarke seconded by Linn Caprarella to approve the October 24, 2017 regular session minutes as presented. So voted 2 in favor, 1 abstain (Abrams)

SHOWCASE

- a. Video on the Jackson School Community Career Day-This item is tabled until the next meeting.

COMMENTS BY CITIZENS AND FACULTY

None.

COMMUNICATIONS AND AUDIENCES

None.

COMMENDATIONS

None.

ITEMS FROM SCHOOL COMMITTEE MEMBERS/COMMITTEE REPORTS

a. King Philip School Committee-Mrs. McEntee

- There was no report as Mrs. McEntee was not at the meeting.

a. Negotiations Subcommittee-Mrs. Caprarella, Mrs. Clarke

None.

b. Budget Subcommittee-Mrs. McEntee, Mrs. Abrams

None.

c. Communications Subcommittee-Mrs. Abrams, Mr. Ikbali

Mrs. Abrams said the Committee met on October 30, 2017 and she shared minutes from that meeting. Minutes stated that the items reviewed and discussed were: displays for the school foyers, a communication plan and the BoardDocs program.

d. Town Building Committee-Mrs. Clarke

Mrs. Clarke reported that the Committee has not met recently; however, the Committee had asked the schools if there was any interest in participating in a time capsule. The Jackson School Student Council is going to participate and the school committee would like to contribute to this endeavor.

e. Sick Leave Bank Committee-Mr. Ikbai

None.

f. Wellness Committee-Mr. Ikbai

None.

RESIGNATIONS, TRANSFERS, APPOINTMENTS AND LEAVES

- a. Retirement: Bradford White, custodian, submitted his retirement letter effective December 31, 2017
- b. Resignation: Kathleen Madden, supervisory paraprofessional, submitted her resignation letter effective November 3, 2017
- c. Appointment: Susan Sorel, supervisory paraprofessional at Jackson School effective November 20, 2017
- d. Maternity Leave: Elizabeth Barboza, preschool teacher, will begin maternity leave approximately December 13, 2017 through February 16, 2018. Christine Yanni has been transferred from her .5 instructional preschool paraprofessional position to the long-term substitute preschool teacher position while Ms. Barboza is on an anticipated eight-week maternity leave. A substitute instructional paraprofessional will be hired for Mrs. Yanni's open position.
- e. Leave: Ricardo Sousa, custodian, will begin medical leave on November 30, 2017 for approximately 4-6 months. A long-term substitute was hired today and will begin work on Monday, December 4, 2017.

SUPERINTENDENT'S REPORT

a. Student Learning Goals: 2016-17

Superintendent Raiche had previously reported on the 2016-17 goals; however, at that time was unable to report on the MCAS 2.0 results as they were not available in September. He shared these results and reported that two goals were exceeded, four were partially met and seven were not met.

b. Student Learning Goals: 2017-18

Superintendent Raiche shared the challenging student learning goals for the 2017-18 school year. Math is a focus area this year as are assessment results for the sub group student with disabilities.

c. Town of Plainville: Energy Reduction Plan

Jennifer Thompson, Town Administrator, sent to Superintendent Raiche the Town's Energy Reduction Plan. Since the schools are the largest 'user of energy', he thought the Committee should be aware of this Plan. He is meeting with Ms. Thompson this week to further discuss the implementation of this Plan and will report back to the Committee.

d. Memorandum of Agreement regarding Teacher Participation on Surveys

Superintendent Raiche shared the document that was recently signed between the Plainville Education Association and Superintendent Raiche. This MOA spelled out the understanding between these two parties about the use of student, staff, and/or parent/community surveys. Mrs. Abrams asked how such a document came about and Superintendent Raiche explained the reasons for this document.

Superintendent Raiche also mentioned that NE Turn has asked if the district would be interested in piloting a survey instrument to be used by new teachers (teachers in year 1, 2 or 3 of the career), and he is interested in doing so. Survey questions would be sent out weekly—2 to 3 questions each week.

OLD BUSINESS

a. December 19, 2017 regular meeting at 5:30 p.m. and budget subcommittee meeting at 6:00 p.m.

Superintendent Raiche reminded the Committee about the time change for the regular school committee meeting on December 19, 2017 and the budget subcommittee meeting on December 19, 2017.

NEW BUSINESS

a. BayState Textiles, \$69.00 (Vote Required)

MOTION by Linn Caprarella, seconded by Maggie Clarke to approve \$69.00 from BayState Textiles for the Plainville district to be used to reimburse expenses for district technology purchases. So voted.

b. Policies (Vote Required)

Superintendent Raiche reported that as a result of the recent Coordinated Program Review, it was found that the following policies were not in compliance with new regulations related to protected categories of individuals. A review was also made of MASC's policies and Superintendent Raiche recommends revisions to selected policies. The major change was to revise the 'protected category' statement, which was revised to read: "without regard to their race, color, religion, national origin, sex, gender identity, sexual orientation, age, genetic information, ancestry, military status or disability". The following policies were revised:

- File GA/GCE/GCF, Recruitment, Screening and Selection of Staff
- File GBA, Equal Opportunity Employment
- File IHA, Basic Instructional Program
- File ILA, Testing Programs
- File JJ-R, Extra-Curricular Activities, Non-Disturbance Policy at School Functions

There was some discussion about the revisions to these policies. Mrs. Clarke was concerned about some of the language in the Basic Instructional Program Policy—sentence that read, "Schooling for basic literacy must reach all students, in all neighborhoods, and from all homes." She was also concerned about language in the policy on Testing Programs and believes there ought to be a limit to the amount of time on testing of students. Discussion ensued. Superintendent Raiche said he wanted to ensure our policies met all civil rights compliance measures and if the Committee would like to further discuss these policies, they could do so in the future.

MOTION by Linn Caprarella, seconded by Maggie Clarke, to approve the revisions to the aforementioned policies as presented as a first vote. So voted. The Committee will take a second vote at the next school committee meeting.

c. Discussion: Parents Contacting Their Children in School

Mrs. Caprarella asked that this item be placed on the agenda for discussion. She was concerned that parents calling in to the school office requesting immediately talking to their child is a disruption to the student, if the reason is not an emergency. She thinks the principal should be 'making the decision' as to whether the secretary should immediately get the student out of class in order to speak to his/her parent. Discussion ensued as to whether a policy or practice should be implemented to clarify the procedure for getting students out of class during the school day to take a phone call from their parent. Mrs. Clarke asked how often this happens. Mrs. Campbell said the School Council could discuss this concern and add language to the parent/student handbook regarding how best to handle this.

d. Discussion: Digital Signage

Superintendent Raiche said that Village Green is looking to donate funds for the school district, and he thought that perhaps the digital signage may be a good project for them to help fund. Discussion ensued: Mrs. Abrams asked whether this is the right time to put digital signage in the school foyers and Mrs. Clarke thought that due to the expense, it could be interpreted by the parents/community as an excess to use school funds to purchase the signage. Mrs. Caprarella felt using Village Green funds to help with the cost of funds is a good idea and that the signage is another way of communication to parents. Mrs. Abrams said the Communications Subcommittee was concerned about the maintenance of the contents of the signage, creating a stipend to keep up with the content of the signage, and how it interfaces with a Facebook page, etc. Prior to purchasing digital signage, it should be clearly defined as part of a larger Communication Plan for the district—one that is achievable. Both Mr. Raiche and Mrs. Campbell felt it promotes communication to parents as they come into the school buildings. This topic will continue to be discussed at a future meeting.

e. Discussion: Annual Report

Superintendent Raiche shared the draft annual report for the time period July 1, 2017 through June 30, 2017. Mrs. Abrams asked that this item be tabled until the next meeting.

f. Legislative update

Mrs. Clarke asked for a report on the MASC annual conference. Mrs. Abrams said she attended a workshop with an informative speaker about the current process used to educate students and whether public schools are preparing students for the workplace. She said we still teach as if we are in an industrial age and we ought to be teaching students how to work collaboratively—which she stated Plainville is doing. Superintendent Raiche said the sessions he attended were informative, particularly the social/emotional workshops. This item will be put on the next agenda for further discussion.

g. Any item(s) not anticipated at the time of posting

None.

INFORMATION

There was no discussion on items in information.

EXECUTIVE SESSION

None.

ADJOURNMENT

MOTION by Linn Caprarella seconded by Maggie Clarke, to adjourn at 6:54 p.m. So voted.

Respectfully submitted,

Susan M. Rieger, Recording Secretary

Meeting Handouts:

- Agenda
- Regular Minutes from October 24, 2017
- Communications Subcommittee Minutes from October 30, 2017
- Memo on retirement, resignation, appointment, and leaves
- Superintendent's Report: final report on Student Learning Goals for 2016-17, documents on Student Learning Goals for 2017-18, Town of Plainville Energy Reduction Plan, and MOA on Teacher Participation on Surveys
- New Business:
 - Memo on the BayState Textiles gift
 - Memo and revised policies
 - Draft Annual Report for the time period July 1, 2016 through June 30, 2017
- Information::
 - Enrollment, November 1, 2017
 - School Council Minutes from October 4, 2017
 - Document on the Process for Purchasing and Replacement of Fuel-Efficient Vehicles
 - Document on the revisions to the Open Meeting Law Regulations (MASC Legal Alert Bulletin)



PLAINVILLE PUBLIC SCHOOLS

68 MESSENGER STREET
PLAINVILLE, MASSACHUSETTS
02762

David P. Raiche
Superintendent of Schools

Telephone: (508) 699-1300
Fax: (508) 699-1302
Email: draiche@plainville.k12.ma.us

Date: December 13, 2017

To: School Committee
From: David P. Raiche, Superintendent
Re: Resignations, Transfers, Appointments, and Leaves

The following appointments have been made:

Sherry Hannan	.5 Long-term preschool instructional paraprofessional substitute at Jackson School (approximately December 11, 2017 – February 16, 2018)
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Mark Sherman	Long-term custodian substitute at Jackson School (December 4, 2017 – approximately April/May, 2018)
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Tina Oliver	Custodian (Evening Shift), effective January 2, 2018
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02762

David P. Raiche
Superintendent of Schools

Telephone: (508) 699-1300
Fax: (508) 699-1302
Email: draiche@plainville.k12.ma.us

Date: November 1, 2017

To: School Committee

From: David P. Raiche
Superintendent of Schools

Re: Policies (Vote Required)

As explained in my memo to you on November 1, 2017, as part of her duties, the Chairperson of the Coordinated Program Review Team reviewed our policies to ensure compliance with new regulations related to protected categories of individuals. In addition to the specific recommendations she made, I reviewed MASC's version of the same policies. Based upon both sources I recommended the following policies be revised as presented:

Policy File GA/GCE/GCF, Recruitment, Screening and Selection of Staff
Policy File GBA, Equal Opportunity Employment
Policy File IHA, Basic Instructional Program
Policy File ILA, Testing Program
Policy File JJ-R, Extra-Curricular Activities, Non-Disturbance Policy at School Functions

The statement, "without regard to their race, color, religion, national origin, sex, gender identity, sexual orientation, age, genetic information, ancestry, military status, or disability" was added to these policies.

The Committee took a 1st vote of approval of these policies at the meeting on November 28, 2017, and I am asking that a 2nd vote of approval be taken at your meeting on December 19, 2017.

Thank you.

Attachment(s)

RECRUITMENT, SCREENING AND SELECTION OF STAFF

It is the responsibility of the Superintendent, with the assistance of the administrative staff, to determine the personnel needs of the school system and it is the responsibility of the Principal, in consultation with the Superintendent, to determine the personnel needs of the individual schools. In addition, school councils may review personnel requirements as a means of evaluating the needs of a school. Any recommendations for the creation or elimination of a position must be approved by the School Committee.

The search for good teachers and other professional employees will extend to a wide variety of educational institutions and geographical areas. It will take into consideration the characteristics of the town and the need for a heterogeneous staff from various cultural backgrounds.

Recruitment procedures will not overlook the talents and potential of individuals already employed by the school system. Any current employee may apply for any position for which he or she has certification and meets other stated requirements.

Openings in the schools will be posted in sufficient time, before the position is filled, to permit current employees to submit applications.

The District's specific personnel goals are:

1. To develop and implement those strategies and procedures for personnel recruitment, screening, and selection that will result in the employment and retention of individuals with the highest capabilities, strongest commitment to quality education, and greatest probability of effectively implementing the system's learning program.
2. To develop a general staff assignment strategy that will contribute to the learning program, and to use it as the primary basis for determining staff assignments.
3. To provide positive programs of staff development that contribute both to improvement of the learning program and to each staff member's career development aspirations.
4. To provide for a genuine team approach to education.
5. To develop and use for personnel evaluation positive processes that contribute to the improvement of both staff capabilities and the learning program.

Through its employment policies, the District will strive to attract, secure, and hold the highest qualified personnel for all professional positions. The selection process will be based upon awareness to candidates who will devote themselves to the education and welfare of the children attending the schools.

It will be the duty of the Superintendent to see that persons considered for employment in the schools meet all certification requirements and the requirements of the Committee for the type of position for which the nomination is made.

The following guidelines will be used in the selection of personnel:

1. There will be no discrimination in the hiring process due to race, color, religion, national origin, sex, gender identity, sexual orientation, age, genetic information, ancestry, military status, or disability.
2. The quality of instruction is enhanced by a staff with a wide variation in background, educational preparation, and previous experience.
3. The administrator responsible for the hiring of a staff member (in the case of District-wide positions, for the position of Principals, it is the Superintendent; for building-based personnel, it is the Principal) is directed to establish a representative screening committee. The administrator has the final say in determining who will be hired but it is expected that the screening committee's input will be a factor in the decision. For those positions where the hiring authority rests with the School Committee, a representative screening committee may be established by the School Committee, or the School Committee may direct the Superintendent to establish a screening committee to assist the Superintendent in making his/her recommendation to the School Committee.

SOURCE: MASC September 2016

LEGAL REF. M.G.L. 76:5,
603 CMR 26:00
M.G.L. 69:6; 71:38; 71:38G; 71:39; 71:45
BESE Regulations 603 CMR 7:00, 26:00, and 44:00
Collective Bargaining Agreements

Massachusetts Board of Education Requirements for Certification of Teachers, Principals, Supervisors, Directors, Superintendents and Assistant Superintendents in the Public Schools of the Commonwealth of Massachusetts, revised 1994

EQUAL OPPORTUNITY EMPLOYMENT

The School Committee subscribes to the fullest extent to the principle of the dignity of all people and of their labors and will take action to ensure that any individual within the District who is responsible for hiring and/or personnel supervision understands that applicants are employed, assigned, and promoted without regard to their race, color, religion, national origin, sex, gender identity, sexual orientation, age, genetic information, ancestry, military status, or disability. Every available opportunity will be taken in order to assure that each applicant for a position is selected on the basis of qualifications, merit and ability.

SOURCE: MASC September 2016

LEGAL REFS.: M.G;L; 151B:4; BESE Regulations 603 CMR 26:00

CROSS REFS.: AC, Nondiscrimination

BASIC INSTRUCTIONAL PROGRAM

It is the policy of the Plainville School District to provide its basic instructional program to all students without regard to their race, color, religion, national origin, sex, gender identity, sexual orientation, age, genetic information, ancestry, military status, or disability.

State law requires that schools:

... shall give instruction and training in orthography, reading, writing, the English language and grammar, geography, arithmetic, drawing, music, the history, and Constitution of the United States, the duties of citizenship, health education, physical education and good behavior...

The law further states the American history and civics, including the Constitution of the United States, the Declaration of Independence, and the Bill of Rights, and local history and government will be taught as required subjects in the public schools.

Physical education is compulsory for all students, except that no student will be required to take part in physical education exercises if a physician certifies in writing that such exercises would be injurious to the student.

The Fundamental Skills

The business of the schools is to equip all children with the skills, tools, and attitudes that will lay the basis for learning now and in the future. This means giving highest priority to developing skills in reading, writing, speaking, listening, and solving numerical problems.

The first claim of the community's and School Committee's resources will be made for the realization of these priorities. School dollars, school talent, school time, and whatever innovation in program is required must be concentrated on these top-ranking goals. No student should be bypassed or left out of the school's efforts to teach the fundamental skills. Schooling for basic literacy must reach all students, in all neighborhoods, and from all homes.

District Mission

The mission of the Plainville Schools is to promote lifelong learning throughout the community and to prepare students to become responsible, contributing members of a changing society by providing a challenging, rigorous educational program.

SOURCE: MASC October 2016
CROSS REFS: ADF, School District Wellness Program
LEGAL REFS: M.G.L. 71:1; 71:2; 71:3; 71:13

Revised: December 19, 2017

TESTING PROGRAMS

The following testing program is carried out for all students attending the Plainville Public Schools without regard to their race, color, religion, national origin, sex, gender identity, sexual orientation, age, genetic information, ancestry, military status, or disability in an effort to ensure that all students learn at high levels.

Measurements of educational achievement and growth shall be prepared so that data is consistent for comparison purposes within the school district from year to year and with other school districts to the extent required by rules of the State Board of Education. Not only is assessment used to track achievement and growth, it is also utilized to drive instruction, ensure consistency and continuity of instruction, and to review and improve upon current teaching practices.

A district program of testing for assessment/evaluation shall be coordinated throughout the school district by the appropriate administrator who shall be responsible for scheduling, disseminating, and collecting tests and for reporting and interpreting all group test results and relevant data.

Data shall be used in the following manner:

- To report individual student progress
- To report school and district progress
- To provide meaningful articulation between levels utilizing assessment information
- To review assessment progress and recommend appropriate changes

A preschool screening program is available to all 3 and 4 year old children each fall and spring. A specialist individually screens each child in the areas of basic concepts, speech/language, and fine and gross motor coordination. Formalized assessments in the identified areas may be requested by the parents at any time and may be recommended after the screenings by staff.

Children entering kindergarten are initially screened at registration in the spring in the areas of basic concepts, speech/language, and fine and gross motor coordination. Formalized assessments in the identified areas may be requested by the parents at any time and may be recommended after the screenings by staff.

State mandated assessments in basic skill areas are administered annually to pupils in grades 3-6. The Plainville Public Schools conforms to all state testing requirements.

All pupils grade K-6 are administered norm-referenced assessments throughout the school year. This type of assessment compares Plainville Public Schools students' academic ability with those of similar children from all over the country. The assessments are also used to track academic growth and progress.

LEGAL REF.: M.G.L. 71B: 7
Board of Education Regulations for Implementation of the Basic
Skills Improvement Policy, adopted 1/23/79.

Revised: December 19, 2017

EXTRA CURRICULAR ACTIVITIES NON-DISTURBANCE POLICY AT SCHOOL FUNCTIONS

The following policy is issued by the Plainville School Committee pursuant to the authority vested in it by M.G.L. ch. 43, s. 33.

WHEREAS, the Plainville School Committee has the power and duty to control and manage the public schools for benefits of the citizens of the town of Plainville; and,

WHEREAS, pursuant to the authority vested in it by M.G.L. ch. 43, s. 33, the Plainville School Committee has control of all school buildings and grounds connected therewith and has the authority to make all rules and regulations for the management of the public schools; and,

WHEREAS, pursuant to the authority vested in it by M.G.L. ch. 71, s. 71, the Plainville School Committee, for the purpose of promoting the usefulness of public school property, may conduct such educational, recreational, social, civic, philanthropic and like purposes as it deems in the interest of the community; and,

WHEREAS, the School Committee wishes to prohibit individuals from behaving in such a manner without regard to their race, color, religion, national origin, sex, gender identity, sexual orientation, age, genetic information, ancestry, military status, or disability so as to disrupt or otherwise interfere with the ability of other individuals from enjoying the use of school property for the purposes set forth above;

NOW, THEREFORE, the Plainville School Committee does hereby establish the following so-called "Non-disturbance policy."

1. Where the Plainville School Department holds extracurricular activities on school property or off, whether inside a school building or outside, including but not limited to, dances, field trips, plays, athletic events, and/or any other school-related activities on, about, or off school property, (including the rental or lease of school facilities) individuals, whether parents or others, shall be entitled to attend such events as long as they do not disturb the event and/or prevent other attendees from enjoying the event.
2. In the event that the Principal (or the Superintendent if the Principal is not present) or the Principal's designee determines that an individual is disrupting an event or otherwise preventing other attendees from enjoying the activity, the Principal shall advise the individual to refrain from the behavior that is disrupting the event, or if the conduct is determined to be egregious, the Principal or the Principals designee may ask the individual to leave the event immediately.
3. In the event that the individual in question violates abide by the Principal's directive, the Principal shall direct the individual to leave the event. In the event that the individual refuses to leave school function, the Principal (or the Superintendent if the Principal is not present) shall contact the proper authorities to remove the individual from the premises.

4. In the event that the individual in question violates the non-disturbance policy at the same or at a second extracurricular event as described above, the Principal shall direct the individual to leave the event and shall follow up with a written letter to the individual informing the person that s/he is prohibited from attending any future extracurricular activities and is forbidden from entering the school premises until such time as the Principal determines the individual has moderated her/her conduct such that s/he will not be disruptive to the activity or any attendees.
5. In the event that an individual is prohibited in writing from attending extracurricular activities, such a ban shall not apply to parent-teacher conferences, PTO meetings, any meetings subject to the open meeting law, or any other activities which are directly related to the well-being of the individual's child if the child is a student in the Plainville Public Schools. In the event that it is necessary for a banned individual to be present in a school building for the child's well-being, the individual shall provide the building Principal with written notice of his/her intent to be in the school building prior to attending the meeting.

Annual Report for the Plainville Public Schools For the Year Ending June 30, 2017

Dear Community Members,

We are pleased to present the Annual Performance Report of the Plainville Public Schools for the period July 1, 2016 through June 30, 2017. This report offers factual information that highlights the accomplishments and challenges of our elementary district in the following areas: district and school performance, district and school planning, student performance, staff performance, academic support and enrichment, and parent/community satisfaction.

District and School Performance

The mission of the Plainville Public Schools is to promote lifelong learning throughout the community and to prepare students to become responsible, contributing members of a changing society by providing a challenging, rigorous educational program.

- **English Language Arts**

In the area of writing 100% of kindergarten students met the district goal of improving their writing performance by 2 or more levels with an average increase of 3.1 levels per student. The district goal was also surpassed in grades 4-6 where 77% of the students improved their writing by 5 or more points with an average increase of 6.7 points per student. In the area of reading students in grades 3-6 achieved a growth percentile of 60.0 which is considered above average on the state assessment. The district improvement goal for special education students in grades 3-6 was also met. In addition students who received English as a second language support scored at the highest levels over the past four (4) years in the sub-areas of listening, reading, oral language, literacy and comprehension.

- **Mathematics**

In the area of mathematics students in grades 3-6 met the district proficiency goal and special education students in the same grades surpassed the district goal.

- **Class of 2016**

75% of the members of the Class of 2016 met or exceeded the criteria needed to demonstrate proficiency in English Language Arts and 68% of the class met or exceeded proficiency in the area of mathematics. Also, when comparing our grade 6 students to test takers across the state, our students demonstrated above average growth in English Language Arts and exemplary level growth in mathematics on the state assessment.

- **Accreditation**

The New England Association of Schools and Colleges reviewed and accepted the district's two (2) year progress report. They also voted to continue our accreditation in April 2016.

District and School Planning

The Plainville school district successfully implemented year five of its 5-year district plan. In doing so it continued to address the plan's four (4) major areas:

1. Assessment, Curriculum and Instruction;
2. Professional Development;
3. Parent and Community Involvement and Communication, and
4. Physical Facilities.

The district held two (2) successful Walk-to-School events with over 300 students, parents, and staff included on each walk.

As part of our four-year technology plan, we continued to move towards the use of mobile technology throughout the district. Approximately three hundred (300) new tablets and notebooks were added to classrooms, replacing aging desktops. New-age interactive display panels were introduced in each school and the strength of our wireless network was increased considerably with the addition of wireless hives and replacement switches.

The district also introduced a new student performance reporting tool (report card). Teachers representing all grade levels and Kate Campbell, Principal, Anna Ware Jackson Elementary School, created new standards-referenced progress reports and report cards. Parent and teacher input was collected via a survey tool and adjustments were made based upon the feedback collected. Parents and teachers feedback will also be collected next spring to ensure successful communication and further adjustments, if warranted, will be made.

Presenters from Science from Scientists worked with our fifth grade students throughout the year and over 50 employees from EMC spent 2 days at Jackson School connecting real life opportunities and job skills with students in grades kindergarten, one, two and three.

Plainville also held its second Career Fair Expo. Every grade five and six student attended three (3) presentations led by business men and women representing a wide range of occupations. What a special event this turned out to be.

Student Performance

At the Jackson School school-wide community meetings were held twice a week to promote school unity. Movement and music highlighted many meeting events and over the course of the year numerous students and staff received recognition for a variety of wonderful deeds.

Grade 5 held an Entrepreneur Fair. Students worked in pairs to identify services that would benefit the townspeople. Research, product development, and marketing were required elements of the project. The project was part of a financial literacy unit of study which culminated in a public display of amazing work.

A number of grade 6 students also served as peer mentors in the Special Olympics program last spring. After attending several after-school training sessions they accompanied the Special Olympians to their special event and all celebrated a great day of sportsmanship.

Student activities and work from Jackson and Wood Schools were also showcased during Plainville Pride Night. All who attended enjoyed a relaxing, enjoyable family evening.

Staff Performance

Fourteen (14) teacher teams participated in the district's goal-based Teacher Mentor Program and sixteen (16) staff members completed certification training as Safety Care Specialists. Twenty-eight (28) teachers also completed a workshop series on effective strategies for educating English language learners.

Plainville also joined a regional professional development group (Local Staff Development Opportunities) consisting of eleven (11) local districts. This enabled us to better meet the learning needs of our specialist (art, music, physical education world language, etc.) staff. Also, our professional learning partnership with King Philip, Norfolk and Wrentham continues to grow exponentially.

Academic Support and Enrichment

Before and after-school enrichment programs were offered twice during the school year. Well over four hundred (400) students (55% of the student population) participated in the various activities. Approximately one hundred and fifty (150) students received special education and/or English-as-a Second Language services.

Thirty-three (33) students also received social support through the district's Student Mentor Program. Two exciting events allowed teachers mentors and students to celebrate their special relationship publicly.

Parent/Community Satisfaction

Parents were invited to monthly Principal Coffee Hours throughout the year. The Special Education Parent Advisory Council and the Parent Teacher Organization (PTO) also met monthly. Senior volunteers, once again, held weekly cribbage matches and an end-of-year tournament while many parents and veterans attended special Veteran and Memorial Day assemblies and the annual Wood School Tea and Crumpet Show.

The Plainville Fire Department also continued to provide our students with fire prevention and safety information and all sixth grade students successfully completed the CPR certification course.

Family Math Nights were held in each school and were very well attended. The district also formed a family-school-community partnership team, comprised of parents, community members, staff, administrators and school committee. This group began the development of a framework to better engage and involve families and the community in supporting students, staff and families. Our across-the-street neighbor, Village Green, presented the district with a \$2,500.00 check as part of its Good Neighbor program. It also

constructed a school garden for Jackson School. The funds will help support playground upgrades.

In closing, we would like to extend our thanks to the town of Plainville for its outstanding support. Plainville has a long history of supporting students, and we remain committed to provide each student with an excellent educational experience.

Respectfully submitted,

Amy Abrams Chair
Plainville School Committee

David P. Raiche
Superintendent of Schools
Plainville Public Schools

PLAINVILLE PUBLIC SCHOOLS			ENROLLMENT 2017 2018					
	Boys	Girls	Total	Class Average				
Kavanah (AM)	6	7	13					
Barboza (AM/PM)	12	12	24					
Skazinski (AM/PM)	10	11	21					
TOTAL INT PRE -K	28	30	58		0			
J. Kubinski	9	10	19					
L. Leger	10	9	19					
A. Naggar	8	8	16					
L. Siddall	10	9	19					
C. Teague	9	10	19					
TOTAL-K	46	46	92	18.4	-1			
1 Foley	11	8	19					
1 Miller	11	7	18					
1 Moore	11	7	18					
1 Ryan	8	9	17					
1 Travers	11	7	18					
TOTAL-1	52	38	90	18.0	0			
2 Baker	7	10	17					
2 Dunn	11	6	17					
2 Eighmy	9	7	16					
2 Mazzeo	9	8	17					
2 Vine	9	8	17					
TOTAL-2	45	39	84	16.8	1			
3 Campbell	10	11	21					
3 Fregeau	9	12	21					
3 McMorro	14	5	19					
3 Surgenor	12	8	20					
TOTAL-3	45	36	81	20.3	0			
4 Almeida	11	11	22					
4 Maher	10	10	20					
4 Peter	10	10	20					
4 Schoonmaker	9	12	21					
4 Sweeney	10	9	19					
TOTAL-4	50	52	102	20.4	0			
5 Dempsey	11	7	18					
5 Flynn	10	8	18					
5 Hoyle	11	11	22					
5 Jagannath	8	10	18					
5 Stoffel	10	9	19					
TOTAL-5	50	45	95	19.0	0			
6 Driscoll	9	12	21					
6 Espenhain	11	10	21					
6 Molloy	10	13	23					
6 Nunez	12	10	22					
6 Robinson	9	12	21					
TOTAL-6	51	57	108	21.6	0			
AWJ INT PRE-K	28	30	58					
TOTAL JACKSON (K-3)	188	159	347					
TOTAL WOOD (4-6)	151	154	305					
TOTAL K-GRADE 6	339	313	652	19.2				
TOTAL SYSTEM	367	343	710		0			

Attorney General's Office Judgment against Multi-State Billing Services

Blundell, Shane (AGO) <Shane.E.Blundell@MassMail.State.MA.US>

Wed 11/29/2017 3:37 PM

Inbox

To: Blundell, Shane (AGO) <shane.e.blundell@state.ma.us>;

Good afternoon,

I write to inform you of a judgment obtained by the Attorney General's Office against Multi-State Billing Services for violations of state data security laws.

More information is available in the press release below.

Please do not hesitate to contact me with any questions.

Thank you.

-Shane

Shane Blundell

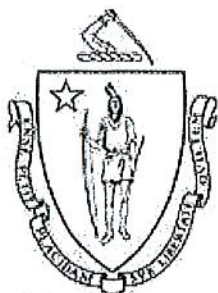
Assistant Attorney General
Massachusetts Office of the Attorney General
One Ashburton Place
Boston, MA 02108
o: 617.963.2348
m: 857.260.3343
shane.e.blundell@state.ma.us

From: Gainey, Emalie (AGO)

Sent: Wednesday, November 29, 2017 1:46 PM

To: AGO-DL-ALL OF AG <AGO-DL-ALLUSERS@MassMail.State.MA.US>

Subject: AG HEALEY SETTLES WITH BILLING COMPANY OVER DATA BREACH IMPACTING CHILDREN



MAURA HEALEY
ATTORNEY GENERAL

THE COMMONWEALTH OF MASSACHUSETTS
OFFICE OF THE ATTORNEY GENERAL
ONE ASHBURTON PLACE
BOSTON, MASSACHUSETTS 02108

(617) 727-2200
(617) 727-4765 TTY
www.mass.gov/ago

FOR IMMEDIATE RELEASE

MEDIA CONTACT:

November 29, 2017

Emalie Gainey
(617) 727-2543

AG HEALEY SETTLES WITH BILLING COMPANY OVER DATA BREACH IMPACTING CHILDREN

Stolen Company Laptop Contained Personal Information of More Than 2,600 Schoolchildren

BOSTON – Attorney General Maura Healey obtained a judgment against a Medicaid billing company that provided processing services for Massachusetts public school districts after a data breach put more than 2,600 Massachusetts children at risk of identity theft and fraud.

A consent judgment was entered in Suffolk Superior Court today against the New Hampshire-based Multi-State Billing Services (MSB), requiring the company to pay \$100,000 and implement improved security practices after an investigation by the AG's Office found it violated state consumer protection and data security laws.

The AG's Office began an investigation after MSB reported that a company laptop was stolen. According to the company, the laptop likely contained the unencrypted personal information of more than 2,600 Massachusetts schoolchildren, including their names, social security numbers, Medicaid identification numbers, and for some students, their birth dates.

"This settlement ensures that this company implements the necessary protections so this type of breach never happens again and sends a clear message about the importance of safeguarding the sensitive information of children and others," said AG Healey.

MSB processes Medicaid billing information for school districts in New England, which at the time of the breach included the following school districts in Massachusetts: Ashburnham-Westminster Regional, Bourne, Foxboro Regional Charter, Milford, Nauset Public Schools, Norfolk, Northborough-Southborough Regional, Plainville, Sutton, Truro, Uxbridge, Wareham, and Whitman-Hanson Regional. Those services include assisting in submitting Medicaid claims and processing student Medicaid eligibility determinations.

According to the complaint filed by the AG's Office, MSB did not comply with Massachusetts law that required it to take reasonable steps to safeguard the personal information from unauthorized access or use. Specifically, the complaint alleges that the company failed to develop, implement, and maintain a written and comprehensive information security program, train members of its workforce on how to reasonably safeguard personal information, or maintain a computer security system that ensured that personal information stored on laptop computers or other portable devices was encrypted.

The judgment requires that the company continue to develop, implement, and maintain a written and comprehensive information security program and review and update its existing policies and procedures for compliance with the data security laws. MSB must also pay \$100,000, train staff on how to protect personal information, and report to the AG's Office its compliance with its information security program and the judgment.

If you believe that you have been the victim of identity theft, you will need to take additional steps to protect your credit and your personal information. For additional information, consumers may contact the Attorney General's consumer hotline at (617) 727-8400, or view the Federal Trade Commission's identity theft resource, available at www.consumer.gov/idtheft/. Guidance for businesses on data breaches can be [found here](#).

The matter was handled by Assistant Attorney General Jared Rinehimer and Director of Data Privacy and Security Sara Cable, both of Attorney General Healey's Consumer Protection Division.

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Plainville Public Schools

08/09		Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Year
Jackson	\$1.50	62	69	69	78.5	71	68.7	70	70	60	56.5	67.47
Wood		67	71	67	65.6	68	67	65.4	67	68	66.8	67.28
Average		64.5	70	68	72.05	69.5	67.85	67.7	68.5	64	61.65	67.375
09/10/2009		Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Year
Jackson	\$1.75	66	65	66.6	70.5	72	72	68	72.75	72	76	70.085
Wood		64	63	66	67.3	65.5	68	64	65	65	69	65.68
Average		65	64	66.3	68.9	68.75	70	66	68.875	68.5	72.5	67.8825
10/11/2010		Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Year
Jackson	\$1.75	66	67	67.6	70	71.2	71.8	71.8	71.3	71.23	72.5	70.043
Wood		66	68	69	70.9	70.2	71.8	70	69.3	68.95	72.2	69.635
Average		66	67.5	68.3	70.45	70.7	71.8	70.9	70.3	70.09	72.35	69.839
11/12		Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Year
Jackson	\$2.00	57	62.4	63.25	64.2	62.3	62	63.7	64.5	61	65.7	62.605
Wood		63	67.6	70	67.3	65.7	64.3	62.5	62.2	61.7	63.3	64.76
Average		60	65	66.625	65.75	64	63.15	63.1	63.35	61.35	64.5	63.6825
12-13		Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Year
Jackson	\$2.00	55	58.7	65	65	64.5	64.5	66	69	64	64	63.57
Wood		60	65.4	64.6	65	63	64	64.2	65	62	61	63.42
Average		57.5	62.05	64.8	65	63.75	64.25	65.1	67	63	62.5	63.495
13/14		Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Year
Jackson	\$2.25	50	59.5	62	62.2	61	59.5	63.7	62	53	57	58.99
Wood		54	60	58	59	59	58	58	55	50	60	57.1
Average		52	59.75	60	60.6	60	58.75	60.85	58.5	51.5	58.5	58.045
14/15		Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Year
Jackson	\$2.25	53	59	60	62	60.2	62.5	64	64	64	66	61.82
Wood		49	55	55	55	53.6	55	54	60	53	56	54.56
Average		51	57	57.5	58.5	56.9	58.75	59	62	60.25	61	58.19
15/16		Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Year
Jackson	\$2.25	54	63	67	65	64	65	63.6	69.5	68	65	64.41
Wood		57	61	64	61	58	59	58.4	60.5	61	61	60.09
Average		55.5	62	65.5	63	61	62	61	65	64.5	63	62.25
15/16		Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Year
Jackson	\$1.50	10	11.5	15.5	14	14	13	12.79	13.6	14.4	12.6	13.139
Wood		5	8	9	8	8	8	8.8	8.75	9.5	9.3	8.235
Average		7.5	9.75	12.25	11	11	10.5	10.795	11.175	11.95	10.95	10.687
16/17		Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Year
Jackson	\$2.50	61	64.7	65	64.3	65.7	68.2	67.1	67.2	68.8	74.8	66.68
Wood		58.6	60.9	62	64.6	61.3	60.3	58.3	58.1	58.7	63.5	60.63
Average		59.8	62.8	63.5	64.45	63.5	64.25	62.7	62.65	63.75	69.15	63.655
16/17		Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Year
Jackson	\$1.50	11.6	14	13.5	13.6	13.6	13.4	12.6	14.3	14.4	14.4	13.54
Wood		11.4	16.4	16.75	13.6	12.8	11.6	12.6	13	13.3	13.9	13.535
Average		11.5	15.2	15.125	13.6	13.2	12.5	12.6	13.65	13.85	14.15	13.5375
17/18		Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Year
Jackson	\$2.50	53.5	60.8	61								58.43333333
Wood		58.9	61.8	64.5								61.73333333
Average		56.2	61.3	62.75	0	0	0	0	0	0	0	60.08333333
17/18		Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Year
Jackson	\$1.50	11.5	12.3	16								13.26666667
Wood		11.6	14.4	18.7								14.9
Average		11.55	13.35	17.35	0	0	0	0	0	0	0	14.08333333

Plainville Public Schools												
Food Service Program 2017/2018												
Summary Profit and Loss Statement												
	1	2	3	4	5	6	7	8	9	10	11	12
	2017	aug	sept	oct	nov	dec	2018	jan	feb	mar	apr	may
	1	2	3	20	18	17	20	13	22	14	22	Year
Revenue:												
Student lunch	213.00	\$3,223.50	16891.26	\$13,346.70	\$14,096.72							47,771.18
A-la-carte		\$182.00	\$2,785.25	\$3,108.55	\$2,581.45							8,657.25
Adult lunch		\$22.75	\$230.75	\$260.75	\$399.00							913.25
Other			\$1,512.11	\$1,611.00	\$1,211.60							4,334.71
Reimb-State		\$322.73	\$32.10	\$424.20	\$444.84							1,223.87
Reimb-FED			\$703.88	\$9,500.08	\$9,953.60							20,157.56
Total Revenue	213.00	\$3,750.98	\$22,155.35	\$28,251.28	28,687.21	0.00	0.00	0.00	0.00	0.00	0.00	83,057.82
Expenses:												
Food			\$9,971.18	\$15,367.11	\$3,965.70							29,303.99
Labor			\$11,807.46	\$12,997.60	\$19,241.35							44,046.41
Supplies			\$4,470.79	\$1,507.17	\$982.35							6,960.31
Equipment Repairs			\$4,693.73	\$863.72	\$498.31							6,055.76
Professional Devrnt												0.00
Other			\$1.49	\$29.35	\$1,461.56							1,492.40
Total Expenses	\$0.00	\$0.00	\$30,944.65	\$30,764.95	26,149.27	0.00	0.00	0.00	0.00	0.00	0.00	87,858.87
Profit (loss)	\$213.00	\$3,750.98	-\$8,789.30	-\$2,513.67	\$2,537.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$4,801.05
Cumulative	\$213.00	\$3,963.98	-\$4,825.32	-\$7,338.99	-\$4,801.05	-\$4,801.05	-\$4,801.05	-\$4,801.05	-\$4,801.05	-\$4,801.05	-\$4,801.05	-\$4,801.05
Opening cash balance	\$85,377.88	\$85,590.88	\$89,341.86	\$80,552.56	\$78,038.89	\$80,576.83	\$80,576.83	\$80,576.83	\$80,576.83	\$80,576.83	\$80,576.83	\$85,377.88
Profit (loss)	\$213.00	\$3,750.98	-\$8,789.30	-\$2,513.67	\$2,537.94	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$4,801.05
Ending cash EOM	\$85,590.88	\$89,341.86	\$80,552.56	\$78,038.89	\$80,576.83	\$80,576.83	\$80,576.83	\$80,576.83	\$80,576.83	\$80,576.83	\$80,576.83	\$80,576.83
\$ on acct Jackson			\$7,761.85	\$7,462.85	73,371.11							
\$ on acct Wood			\$7,098.76	\$6,847.48	57,361.23							
Negative balance			-\$2,020.96	-\$2,304.22	-1568.32							
% of Revenue												
Food	0.0%	0.0%	45.0%	54.4%	13.8%	na	na	na	na	na	na	35.3%
Labor	0.0%	0.0%	53.3%	46.0%	67.1%	na	na	na	na	na	na	53.0%
Supplies	0.0%	0.0%	20.2%	5.3%	3.4%	na	na	na	na	na	na	8.4%
Equipment Repairs	0.0%	0.0%	21.2%	3.1%	1.7%	na	na	na	na	na	na	7.3%
Professional Devlc	0.0%	0.0%	0.0%	0.0%	0.0%	na	na	na	na	na	na	0.0%
Other	0.0%	0.0%	0.0%	0.1%	5.1%	na	na	na	na	na	na	1.8%